

## Call for Applications for Post-Doctoral Fellow

1.	Title of the Position	Doshisha University Post-Doctoral Fellow
2.	Affiliation	Organization for Research Initiatives and Development, Doshisha University
3.	Number of Vacancies	One
4.	Duties	<p>The Post-Doctoral Fellow will be assigned the following works:-</p> <ol style="list-style-type: none"> <li>1) Contribution to research in the following areas. <ol style="list-style-type: none"> <li>a. A survey of the trend in the monotheistic religions and Japanese religions by using FileMaker Pro</li> <li>b. Editing the CISMOR journals by using Illustrator(Adobe)</li> <li>c. Submit academic research periodically to CISMOR</li> </ol> </li> <li>2) Assist for preparations for research workshops and conferences by CISMOR</li> <li>3) Assist for research activities cooperating with research institutions, universities and other partners in overseas.</li> <li>4) Assist for preparations for making drafts and proof reading with academic documents submitted to academic or governmental institutions.</li> </ol>
5.	Required Qualifications	<p>Applicant: 1) holding a doctorate degree, or 2) be scheduled to get a doctorate degree as early as possible. The degree is within 7 years.</p> <ol style="list-style-type: none"> <li>1) Applicant is not employed full-time elsewhere. Post-Doctoral Fellow in the program of “Research Fellowship for Young Scientists” at the Japan Society for the Promotion of Science are excluded.</li> <li>2) Applicant is expected to have a strong interest in the overall activities of research and teaching at Doshisha University.</li> <li>3) Applicant’s English skills are at the native level. The communication skills in both English and Japanese are essential.</li> <li>4) Five-day in a week</li> </ol>
6.	Period of Appointment	<p>Starting Date: Preferably as early as possible after Apr. 1<sup>st</sup>, 2017.</p> <p>Ending Date: 31<sup>st</sup> March 2018</p>
7.	Compensation	<ol style="list-style-type: none"> <li>1) Monthly Salary: 250,000 yen</li> <li>2) Benefits: Employment Insurance and the Promotion and Mutual Aid Corporation for Private Schools of Japan are covered by Doshisha University.</li> <li>3) Dual employment with another full-time job will not be permitted. The Post-Doctoral Fellow will be required to be present at the allocated office 5 days a week.</li> <li>4) Commuting expenses will be included in the salary.</li> </ol>
8.	Work Location	<p>Taishin-kan Building, Imadegawa Campus, Doshisha University</p> <p>Karasuma-higashi-iru, Imadegawa-dori, Kamigyo-ku, Kyoto-shi 602-8580 Japan</p>
9.	Application Documents	<ol style="list-style-type: none"> <li>1) Curriculum Vitae: Please fill in the specified format of Doshisha University, including academic background, working experience, contact information and ID photo (6cm by 5cm) of the applicant.</li> <li>2) List of Achievements: Please fill in the specified format of Doshisha University,</li> </ol>

		<p>including dissertations, publications, scientific papers, presentations and et al.</p> <p>3) A Proposal of Research Project: outlining the previous findings of the research undertaken by the applicant, objectives, methodology and schedule of the proposed Project.</p> <p>4) Key Papers: Mmaximum of three papers written or co-authored by the applicant. Please provide those in PDF file.</p> <p>5) Two Reference Letters Or Contact information of two references (name, institution, e-mail, address and telephone number)</p>
10.	Selection Procedure	<p>After screening all applications by the documents, successful applicants will be invited for an interview.</p> <p>*Transportation expenses will not be provided.</p> <p>*Additional documents may be required in the selection process.</p> <p>*The final decision will be made by the Center for Interdisciplinary Study of Monotheistic Religions, Doshisha University.</p>
11.	Deadline for Application	We stop accepting applications without notifications as soon as the position is filled.
12.	Other Information	<p>1) Applicant who was not able to obtain the doctorate degree by the contract period starts, will not be employed.</p> <p>2) The date of obtaining the doctorate degree should be the date shown on the diploma.</p> <p>3) Application documents will not be returned. Personal information obtained will be properly managed according to the University's regulation and used solely for the selection process.</p> <p>4) Applicant will be notified of their results soon after the selection process completed.</p>
13.	Contact and Mailing Address of The Application	<p>Center for Interdisciplinary Study of Monotheistic Religions Doshisha University Karasuma-higashi-iru, Imadegawa-dori, Kamigyo-ku, Kyoto-shi 602-8580 Japan Tel: 075-251-3726 Fax: 075-251-3092 E-mail: <a href="mailto:rs-nf17@mail.doshisha.ac.jp">rs-nf17@mail.doshisha.ac.jp</a></p>